

SUBJECT INFORMATION SHEET

BSB50215 Diploma in Business – School Based (Outside Provider: Prestige Service Training)

Description: Prestige Service Training VET in Schools curriculum is developed specifically for secondary school students and delivered by qualified educators with industry experience. It is available to students in Year 11 and 12.

The Diploma of Business provides students with a broad understanding of contemporary and established business practices and equips students with a range of skills and knowledge to boost further education, employment and business opportunities.

Units

BSBWOR501	Manage work priorities and professional development
BSBADM502	Manage meetings
BSBMKG501	Identify and evaluate marketing opportunities
BSBMGT516	Facilitate continuous improvement
BSBHRM506	Manage recruitment, selection & induction process
BSBFIM501	Manage budgets and financial plans
BSBADM506	Manage business document design & development
BSBPMG522	Undertake project work

Pre-requisites: Nil

Future relevance: Customer service, general clerk, receptionist, owning your own business.

Assessment: Competency based, practical work and knowledge components.

Credit Points for QCE: 8

Cost: \$1990

Further information: Contact Mrs Samantha Leo (RTO Coordinator) sleo@saac.qld.edu.au



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